

Guidelines for Students Participating in the Symplicity CSM Alumni Mentorship Program

One of your greatest resources as a student at NYU Law is the approximately 40,000 alumni eager to share their insights and advice with you. This program will allow students to seek out mentors with whom they may share interests. Mentors can provide advice on various issues like job searches, choosing classes, succeeding as a lawyer and coping with the various challenges of entering the profession. Participants in the mentorship program must adhere to follow the below rules and guidelines:

- (1) The program is intended to provide **guidance for students regarding career choices and their academic program, as well as general advice on life and work**. Students are not to contact mentors to ask for a job.
- (2) Every mentor-mentee relationship is unique and will evolve over time. We encourage mentors and their mentees to **discuss the exact parameters of the relationship at the outset to align expectations**. Both members of this partnership should be clear about time commitments and the nature of the interactions which could involve some or all of the following: regular phone conversations, occasional face-to-face meetings, shadowing, site visits, introductions to colleagues, etc.
- (3) Each student can **request no more than one alumni mentor per semester**, and all matches must be made through the CSM module for this program. (See the attached instructions for accessing the mentorship module within CSM). For a variety of reasons, a mentoring match may not work out for one or both of the parties. Additionally, although rare, students may encounter an excessive wait period in receiving a response to a mentor match request. Should you have any questions, or wish to request a new mentor, you must contact the Office of Student Affairs to obtain approval.
- (4) Students should ascertain and employ **their mentor's preferred method of communication** (e.g., telephone, email, text message, etc.). In addition, students should be very clear on what their mentor's expectations are regarding the frequency of communication. Please use proper business etiquette in your communications. Please note: usage of this alumni contact information for any purpose outside of the scope of this program is strictly prohibited. Students suspected of unauthorized use will have access to the Mentorship Program removed, prohibiting future participation.
- (5) The Alumni Mentorship Program is a partnership between the Law Alumni Association, the Office of Alumni Relations, the Office of Career Services, the Office of Graduate Affairs, and the Office of Student Affairs. For administrative purposes, all questions and concerns from students regarding the program should be directed to **the Office of Student Affairs** at law.studentaffairs@nyu.edu.